



# Alamance County

PLANNING DEPARTMENT  
201 W. Elm Street, Graham, NC 27253  
Tel. (336) 570-4053

## Wireless Communication Facility Permit Application

### Wireless Communication Facility Application

---

This Application is to be used for application for new telecommunications towers that exceed ninety (90) feet in height. Please provide one original copy of all documents to the department.

#### **Instructions:**

Please fill out the following application completely, including all required signatures.

Date:
Applicant Name: Address: Phone: Email
Property Owner Name: Address: Phone: Email:
Parcel Address:
Parcel ID:
Project Description:



# Alamance County

PLANNING DEPARTMENT  
201 W. Elm Street, Graham, NC 27253  
Tel. (336) 570-4053

## Wireless Communication Facility Permit Application

### **Statement of Acceptance:**

I swear/affirm that the information provided in this application is true and accurate to the best of my knowledge. I certify that any copies of documents I did not create myself are true, accurate, and complete copies of the original documents.

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Sworn to and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary Public

My Commission Expires: \_\_\_\_\_

*For Internal Use*

Received by:

Date

Comments Issued:

Date of Planning Board hearing (if required):

Date of Board of Commissioners hearing (if required):

Results:

**THIS APPLICATION MUST BE COMPLETE TO BE ACCEPTED FOR PROCESSING.**

**Please see subsequent pages for additional items required at submittal.**

### **Wireless Communication Tower Minimum Submittal Guide**

**Please note:** This guide is for reference only. Please consult the Wireless Communication Facility Ordinance directly to ensure full compliance prior to submittal.



# Alamance County

PLANNING DEPARTMENT  
201 W. Elm Street, Graham, NC 27253  
Tel. (336) 570-4053

## Wireless Communication Facility Permit Application

### **The Application must include:**

1. The name and address of the owner(s);
2. The physical address of the property, including tax map block and lot numbers;
3. The name and address of the agent(s) and officers, if the applicant is a corporation;
4. Documents that demonstrate a need for coverage in the geographical area;
5. Sealed drawings from an architect or engineer licensed in the State of North Carolina that contain the items listed below in Section 14(c);
6. A copy of the applicant's collocation agreement or, in the absence of collocation, evidence that collocation is not feasible in accordance with the requirements set forth below in Section 14(d);
7. Documentation from an architect or engineer licensed in the State of North Carolina that the proposed wireless communication facility has the structural integrity to accommodate more than one user, if the proposed facility is over ninety (90) feet in height;
8. Certification from the FAA that the proposed wireless communication facility will not pose a hazard to air navigation;
9. Documentation from a North Carolina Division of Highways engineer that his or her office has reviewed the proposed project and has determined that no highway access or right-of-way issues need to be resolved prior to the approval of the application; and
10. Proposed sedimentation control measures that have been approved by the North Carolina Department of Environment and Natural Resources.



# Alamance County

PLANNING DEPARTMENT  
201 W. Elm Street, Graham, NC 27253  
Tel. (336) 570-4053

## Wireless Communication Facility Permit Application

### **Sealed drawings submitted with the application must include:**

1. A scaled vicinity map showing the location of the proposed facility in relation to nearby roads, communities, and towns;
2. All property lines associated with the site;
3. The location of all proposed structures on the site;
4. Elevations of all proposed structures and a description or sample of the color(s) that will be associated with them;
5. A description of the height of the proposed structures;
6. Basic site plan information, such as existing topography (with 5' contours), proximity to floodplains and floodways, soil characteristics, existing vegetation, and other site elements that may restrict development;
7. A site plan showing any proposed alteration of topography and vegetation;
8. The location of any existing streets, buildings, railroads, transmission lines, sewers, bridges, culverts, drainpipes, and easements, to the extent that these may be determined from a field inspection of the property;
9. Landscaping plans that include buffer areas;
10. Plans for parking and security fencing;
11. Plans showing any access easement(s) and proposed points of ingress and egress in relation to a public or private road(s); and
12. Plans identifying any adjacent uses within five hundred (500) feet of the fall zone.