



Alamance County

Planning Department
201 W. Elm Street
Graham, NC 27253
Tel. (336) 570 4053

Technical Review Committee (TRC)

Who?

- All Commercial Business are required to go through TRC

When?

- Meetings are held on the 2nd and 4th Thursday of each month @ 9:30AM as needed.
- (Submittal Deadlines are the 1st and 3rd Monday of each month)

Where?

201 W Elm Street, Graham, NC

What is TRC?

The Technical Review Committee (TRC) consists of Planning staff, representatives from the County Health Department, County Planning Board Liaison, County Soil and Water Conservation, NC Department of Transportation, NC Department of Environmental Quality, County Emergency Management, GIS representative for addressing, County Building Inspections Department, and County Fire Marshall.

The TRC reviews plans and plats for compliance with the provisions and intent of the Alamance County UDO and ensures compliance with other governmental requirements. Items reviewed may include, setbacks, minimum lot size, building height restrictions, Traffic Impact Analysis, operational setbacks, riparian buffers, regulated land uses, operations area, landscaping and screening, lighting plans, gating and fencing, groundwater study, signage, parking, road access, road type,

How to Start the TRC Process?

1. Contact the Alamance County Planning Office.
2. Fill out a TRC Application, these can be obtained in person at the Alamance County Planning Department.
3. Submit one (1) copy of construction plans for required street and utility improvements as prepared by an engineer registered in NC to the Subdivision Administrator.
4. Pay the TRC Fee of \$310.00 in person at the Planning office or by phone with cash, check, or card.

Contact Information

- **Terri Burns:** (336)570-4053 terri.burns@alamancecountync.gov
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2026 Technical Review Committee Calendar

Meeting location:
Annex Conference Room
201 W. Elm Street,
Graham, NC 27253

Meetings are held on the 2nd and 4th Thursday of each month @ 9:30 AM.
Submittal Deadlines are the 1st and 3rd Monday of each month or 10 days prior if altered
by a holiday.

| Meeting Date | Submittal Deadline |
|---|--------------------|
| January 8 th , 2026 | 12/29/2025 |
| January 22 nd , 2026 | 1/12/2026 |
| February 12 th , 2026 | 2/2/2026 |
| February 26 th , 2026 | 2/16/2026 |
| March 12 th , 2026 | 3/2/2026 |
| March 26 th , 2026 | 3/16/2026 |
| April 9 th , 2026 | 3/30/2026 |
| April 23 rd , 2026 | 4/13/2026 |
| May 14 th , 2026 | 5/4/2026 |
| May 28 th , 2026 | 5/18/2026 |
| June 11 th , 2026 | 6/1/2026 |
| June 25 th , 2026 | 6/15/2026 |
| July 9 th , 2026 | 6/29/2026 |
| July 23 rd , 2026 | 7/13/2026 |
| August 13 th , 2026 | 8/3/2026 |
| August 27 th , 2026 | 8/17/2026 |
| September 10 th , 2026 | 8/31/2026 |
| September 24 th , 2026 | 9/14/2026 |
| October 8 th , 2026 | 9/28/2026 |
| October 22 nd , 2026 | 10/12/2026 |
| November 12 th , 2026 | 11/2/2026 |
| **November 30th, 2026 | 11/19/2026 |
| December 10 th , 2026 | 11/30/2026 |
| **December 29th, 2026 | 12/18/2026 |

****Dates will be altered due to county observed holidays.**