



Alamance County

Planning Department
201 W. Elm Street, Graham, NC 27253

Appeal of Administrative Decisions Application

Alamance County Case Number: _____

Date Submitted: _____

Please Note: **§ 160D-405. Appeals of administrative decisions:** Time to Appeal. - The owner or other party has 30 days from receipt of the written notice of the determination within which to file an appeal. Any other person with standing to appeal has 30 days from receipt from any source of actual or constructive notice of the determination within which to file an appeal. In the absence of evidence to the contrary, notice given pursuant to G.S. 160D-403(b) by first-class mail is deemed received on the third business day following deposit of the notice for mailing with the United States Postal Service.

Fee: \$160

A. APPLICANT INFORMATION

Applicant:				
Address:		City:	State:	Zip:
Telephone number:	(W)	(H)		
E-Mail:				
Will an attorney, consultant or other person represent the applicant in this matter?				
Representative:				
Address:		City:	State:	Zip:
Telephone number:	(W)	(H)		
Email:				

➤ **Signature of Applicant:**

I/we the undersigned, do hereby certify that all information given above is true, complete and accurate to the best of my/our knowledge, and do hereby request the Alamance County Board of County Commissioners to take action as sought by this application

Applicant Print Name

Applicant Signature

Date

Please Note: The owner or other party has 30 days from receipt of the written notice of the determination within which to file an appeal.

Please continue application on reverse side.



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B. PROPERTY LOCATION & DISCRIPTION

Township: _____ Tax Parcel ID: _____

Road/Street Name: _____ (Public, State Road): _____ or (Private): _____

C. DECISION BEING APPEALED

Date of Decision: _____

Describe the decision being appealed:

D. CLAIM OF STANDING

(Pursuant to N.C.G.S. 160D-1402(c))

Please review the criteria listed below and check all that apply to determine whether you meet the requirements for standing. Use the space provided below to explain the basis for your standing.

Standing. – A petition may be filed under this section only by a petitioner who has standing to challenge the decision being appealed. The following persons have standing to file a petition under this section:

1. Any person possessing any of the following criteria:
 - a. An ownership interest in the property that is the subject of the decision being appealed, a leasehold interest in the property that is the subject of the decision being appealed, or an interest created by easement, restriction, or covenant in the property that is the subject of the decision being appealed.
 - b. An option or contract to purchase the property that is the subject of the decision being appealed.
 - c. An applicant before the decision-making board whose decision is being appealed.
2. Any other person who will suffer special damages as the result of the decision being appealed.
3. An incorporated or unincorporated association to which owners or lessees of property in a designated area belong by virtue of their owning or leasing property in that area, or an association otherwise organized to protect and foster the interest of the particular neighborhood or local area, so long as at least one of the members of the association would have standing as an individual to challenge the decision being appealed, and the association was not created in response to the particular development or issue that is the subject of the appeal.
4. A local government whose decision-making board has made a decision that the governing board believes improperly grants a variance from or is otherwise inconsistent with the proper interpretation of a development regulation adopted by the governing board.

EXPLANATION/BASIS FOR STANDING

Please Note: The owner or other party has 30 days from receipt of the written notice of the determination within which to file an appeal.