

**PLANNING REVIEW APPLICATION**



**Alamance County Planning Department**  
1946 Martin Street  
Burlington, NC 27217  
(336) 570-4053  
[planning@alamance-nc.com](mailto:planning@alamance-nc.com)

Submit one (1) printed copy and electronic set of plans to the Planning Office for review.

**PROJECT SUMMARY:**

A. Project Name: \_\_\_\_\_

- B. Type of Plan:
- Minor Subdivision (≤ 14 lots)  Sexually Oriented Business  Solar Energy Systems
  - Major Subdivision (> 14 lots)  Commercial Development  Wireless Communication Facility\*
  - Exempt Subdivision  Heavy Industrial Development\*  Ordinance Variance\*
  - Manufactured Home Park  Floodplain Development\*  Use Verification Letter
  - RV Park  Watershed Site Plan\*  Stream Determination
  - Other (please specify in Section K below)

\*Note: these projects have additional required forms. Please refer to the Planning Department website (<https://www.alamance-nc.com/planningdept/>) or contact the Planning Department for more information.

- C. Review Stage:  Technical Review Committee  Preliminary Plat  Construction Plan  Final Plat

D. Property Street Address: \_\_\_\_\_

Property Description: \_\_\_\_\_

E. Owner/ Applicant: \_\_\_\_\_

Owner/Applicant Address: \_\_\_\_\_

F. Report Comments to:

Telephone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Report Comments to (additional contact):

Telephone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax Number: \_\_\_\_\_

G. Tax Map / Block / Parcel # (s): \_\_\_\_\_

H. Total Tract Acreage: \_\_\_\_\_

I. Watershed:  yes  no If yes, which watershed: \_\_\_\_\_

J. Floodplain:  yes  no (A Floodplain Development Permit may also be required if the property is in the Floodplain)

K. Proposed Use (use separate page if necessary): \_\_\_\_\_

L. Number and Type of Lots: \_\_\_\_\_

**PLAN SUBMISSION GUIDELINES**

**All Major Subdivisions must submit a preliminary plat for review and undergo a TRC meeting before submitting a final plat. Minor and Exempt Subdivisions may submit preliminary plats to be reviewed digitally before submitting final plats.**  
**Plans submitted for TRC Review must be submitted ten (10) days prior to the desired TRC meeting (TRC meetings may be scheduled for the 2<sup>nd</sup> & 4<sup>th</sup> Thursdays of each month). Submittals must be complete in order to be scheduled for review.**

I have read, understood and completed the attached plan to the best of my knowledge and ability:

Applicant Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_



# Alamance County

PLANNING DEPARTMENT

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## Alamance County Planning Fee Schedule FY 2025-2026

<b><u>Site Plan &amp; Subdivision Review</u></b>		<b><u>Heavy Industrial Development Ordinance</u></b>	
Review Officer Signature	\$25.00	Heavy Industrial Intent to Construct Permit	\$510.00
Site Plan Review	\$35.00	Heavy Industrial Operations Permit	\$60.00
Exempt Plat Review	\$60.00	Solar Energy System	\$510.00
Existing Non-conforming Private Road Determination	\$60.00	<b><u>Floodplain, Watershed &amp; Streams</u></b>	
Minor Subdivision (Up to 14 lots)	\$ 160.00 + \$40 per lot	Watershed Stream Determination	\$60.00
Major Subdivision (15 or more lots)	\$200.00 + \$50.00 per lot	Floodplain Development Permit	\$110.00
Mobile Home / RV Park	\$160.00 + \$40.00 per space	Watershed Protection Permit	\$110.00
Construction / Plan Review	\$160.00	<b><u>Maps</u></b>	
Technical Review Committee Submittal	\$160.00		
Resubmission of plans after 2 denials (each)	\$110.00	GIS Maps (8.5 x 11, Black & White)	\$0.15 per page
<b><u>Wireless Communication Facilities</u></b>		GIS Maps (8.5 x 11, Color)	\$0.50 per page
Wireless Communication Tower Application Fee	\$5,000.00	GIS Maps (11 x 17, Color)	\$1.00 per page
Collocation Permit	\$250.00	GIS Maps (18 x 24, Color)	\$5.00 per page
<b><u>Sexually Oriented Businesses</u></b>		GIS Maps (36 x 48, Color)	\$12.50 per page
Sexually Oriented Business Owner's License	\$510.00	Custom GIS Maps	\$25.00 per page
Owner's License-Renewal (Yearly)	\$260.00	<b><u>Copies</u></b>	
Sexually Oriented Business Manager's License	\$110.00	Map Copies (18 x 24, Black & White)	\$1.00 each
Manager's License-Renewal (Yearly)	\$60.00	Map Copies (18 x 24, Color)	\$2.50 each
<b><u>Misc. Items</u></b>		Map Copies (Larger than 18 x 24, Color)	\$5.00 each
Use Verification/Zoning Confirmation Letters	\$35.00	Any Ordinance (8.5 x 11)	\$5.00
Appeal of Administrative Decision	\$160.00		
Variance Applications	\$310.00		
Road Signs	\$350.00		