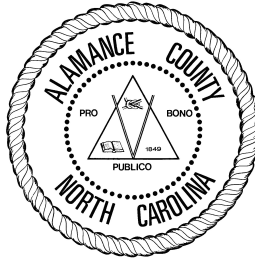


Board Chair:

Ike Holt, III

Planning Director:

Matthew Hoagland



Commissioners' Meeting Room

124 W Elm Street

Graham, NC 27253

March 19, 2026 at 5:30 PM

ALAMANCE COUNTY BOARD OF ADJUSTMENT

Meeting Minutes

I. CALL TO ORDER

Chairman Holt called the meeting to order at 5:30 PM. Mr. Hoagland noted that the meeting would be recorded to ensure accurate minutes.

II. OLD BUSINESS

1. Approval of February 19, 2026 Meeting Minutes (with Variance Case# 2026-01 Official Transcript and Written Decision)

Mr. Holt opened the floor for review of the February 19, 2026 meeting minutes. Board members indicated they had reviewed the minutes and no corrections were identified.

A motion to approve the February 19, 2026 meeting minutes was made by Mr. Cobb and seconded by Mr. Wilson. The motion was approved unanimously.

III. NEW BUSINESS

Mr. Holt introduced a discussion regarding Board member attendance requirements, specifically referring to Article 2, Section 2.3 of the Board's Rules of Procedure concerning unexcused absences.

Mr. Holt explained that Board member Deborah Hyder had missed two meetings without prior notification, which under the rules could result in a presumption of resignation. He emphasized the importance of attendance due to the quasi-judicial nature of the Board and the need to maintain a quorum for hearings.

Mrs. Hyder addressed the Board and explained that her absences were due to retirement-related circumstances, including loss of access to her work email and not receiving mailed agenda packets. She acknowledged responsibility for not notifying staff or the Chair and apologized to the Board.

Staff, represented by Matthew Hoagland, relayed guidance from the county's Legal Department, indicating the Board had the discretion to consider the circumstances and take no action if deemed appropriate.

Following discussion, a motion to take **no action** regarding the attendance matter was made by Mr. Holt and seconded by Mr. Wilson. The motion passed by unanimous vote.

IV. ANNOUNCEMENTS/DISCUSSION

The Board discussed communication preferences for meeting notifications. Key points included:

- Preference for hard mailed copies of agenda packets
- Continued use of phone calls and email reminders
- Importance of providing notice well in advance, especially for hearings
- Staff noted statutory notice requirements for variance cases (10–25 days prior)

Board members also discussed challenges with spam calls, email access, and mail delivery reliability.

V. ADJOURNMENT

Mr. Cobb made a motion to adjourn, Mr. Wilson seconded. Approved unanimously at 6:15 PM.