



Alamance County

Planning Department
1946 Martin Street
Burlington, NC 27217
Tel (336) 570-4053

Temporary Residence Permit Application

Temporary Structure Type (check one): Travel Trailer/RV Manufactured Home

Property Information

Address: _____

City, State, Zip: _____

Tax Map Number: _____

GPIN: _____

Property Owner Name: _____

Phone: _____

Reason for Temporary Residence (select one):

- Renovation
- New Construction
- Emergency
- Other (specify below)

If you selected other, please provide a brief description of the intended use.

Environmental Health Information (check one)

- Approved Alamance Co. Environmental Health Department Septic Permit Number: _____
- Signed Temp. Residence Alternative Sewage Disposal Conditions Form (please attach)

I hereby certify the following:

That in accordance with Alamance County Unified Development Ordinance Section 6.1.5, Temporary use of a manufactured home or travel trailer as a temporary residence shall be permitted only as outlined below:

- A. Manufactured homes used for this purpose must be installed in accordance with the Set-Up and Installation Standards adopted by the Commissioner of Insurance.
- B. Travel trailers and RVs used as temporary residences for a period of more than 30 days must be permitted by the Planning Department. A temporary residences permit, which shall be conspicuously affixed to the travel trailer or RV, shall be issued by the Planning Department and valid for the below periods of time.
 1. If used as a supplementary residence in addition to a permanent residential dwelling on the property, for up to 12 months.
 2. If used as a temporary residence based on a bona fide emergency which has made permanent residential dwelling units on a parcel unsuitable for habitation, for up to 12 months with the option of permit renewal for additional 12-month periods by the Planning Department. Use of the travel trailer or RV as a temporary residence must cease within 30 days of receipt of a certificate of occupancy for the permanent residential dwelling unit.
 3. If used as a temporary residence during renovation or construction on the permanent residential dwelling units on a parcel, for up to 12 months with the option of permit renewal for additional 6-month periods by the Planning Department. Use of the travel trailer or RV as a temporary residence must cease within 30 days of receipt of a certificate of occupancy for the permanent residential dwelling unit.

All temporary residences permitted under this section must conform to the standards in U.D.O. Article 6, Part 4, "Flood Damage Prevention Ordinance" and shall tie into properly permitted water, electrical, and septic/sewer services on the property.

Property Owner's Signature

Date