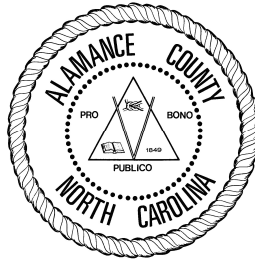


**Board Chair:**  
Ike Holt, III

**Planning Director:**  
Matthew Hoagland



Commissioners' Meeting Room  
124 W Elm Street  
Graham, NC 27253  
May 21, 2026 at 5:30 PM

# ALAMANCE COUNTY BOARD OF ADJUSTMENT

## May 21, 2026 Meeting Minutes

**Present:** Ike Holt (Chair), Ray Cobb (Vice-chair), Debra Hyder, Michael Owens, Michael Wilson, Rena Matthews (Alternate), William Poe (Alternate)

**Staff Present:** Matthew Hoagland: *Planning Director*, Keyshawn Haith: *Planner 1*, Michelle Horn: *Assistant County Attorney*, Kwame Opata: *Assistant County Attorney*

### I. CALL TO ORDER

Chair Ike Holt called the meeting to order at 5:30 PM.

### II. OLD BUSINESS

#### A. Approval of March 19, 2026 Meeting Minutes

Chair Ike Holt asked if anyone had any corrections to the March 19, 2026 meeting minutes. No corrections were offered. Michael Chandler made the motion to approve, and Ray Cobb seconded it. The motion passed unanimously.

### III. NEW BUSINESS

#### A. Appeals Procedure Preparation

Mr. Hoagland walked the Board through what to expect as they begin preparing for future appeals. He explained that the goal is to make sure everyone understands the steps involved in the appeals process and feels comfortable with how cases will be handled. He talked about the types of information the Board will need to review, how staff will support the Board during appeals, and what the timeline usually looks like. His comments were meant to give the Board a clear picture of the process so they're ready when appeals come forward.

#### B. By-Laws/Calendar Meeting Location Change

The Board moved on to discuss whether future meetings should continue in the current room or be moved to the new meeting space at the Alamance County Development Center. A Board Member asked if anyone wanted to make a motion, and the group began talking through the pros and cons of each location. Mr. Hoagland explained that the new meeting room was intentionally designed to support boards like this one. He shared that the County planned for flexible meeting space during the building renovations, including movable tables, stackable chairs, and a divider that allows the room to be used for both small and large groups. Ray Cobb made a motion to

amend the by-laws to move future Board of Adjustment meetings to the Alamance County Development Center. Chair Ike Holt seconded the motion.

The vote was as follows:

- **Voted in favor:** Ray Cobb, Ike Holt, Debra Hyder
- **Opposed:** Michael Owens
- **Abstained (affirmative):** Michael Wilson

The motion **passed**.

#### **IV. ANNOUNCEMENTS/DISCUSSION**

#### **V. ADJOURNMENT**

Ray Cobb made a motion to adjourn the meeting. Michael Owens seconded the motion. All members voted in favor, and the meeting was adjourned.