

PLANNING REVIEW APPLICATION



Alamance County Planning Department

(336) 570-4053

1946 Martin Street Burlington, NC 27217

planning@alamance-nc.com

Submit one (1) printed copy and electronic set of plans to the Planning Office for review.

PROJECT SUMMARY:

A. Project Name:

B. Type of Plan:

- | | | | |
|--|--|---|--|
| ☐ Minor Subdivision (≤ 14 lots) | ☐ RV Park | ☐ Solar Energy Systems | ☐ Floodplain Development* |
| ☐ Major Subdivision (> 14 lots) | ☐ Sexually Oriented Business | ☐ Wireless Communication Facility* | ☐ Stream Determination |
| ☐ Exempt Subdivision | ☐ Commercial Development | ☐ Use Verification Letter | ☐ Watershed Site Plan* |
| ☐ Manufactured Home Park | ☐ Heavy Industrial Development* | ☐ Ordinance Variance* | ☐ Other (please specify in Section K below) |

*Note: these projects have additional required forms. Please refer to the Planning Department website (<https://www.alamance-nc.com/planningdept/>) or contact the Planning Department for more information.

C. Review Stage:

☐ Technical Review Committee

☐ Preliminary Plat

☐ Construction Plan

☐ Final Plat

D. Owner/ Applicant:

Owner/Applicant Address:

E. Property Street Address:

Property Description:

F. Report Comments to:

(Additional Contact):

Telephone Number:

(Additional Telephone Number):

E-Mail:

(Additional E-Mail):

G. Tax Map / Block / Parcel # (s):

H. Total Tract Acreage:

I. Proposed Use (use separate page if necessary)

J. Number and Type of Lots:

K. Other

L. Cleared/Disturbed Area:

Applicant signature: _____

Date: _____

FOR STAFF USE

M. Watershed: ☐ Yes ☐ No If yes, which watershed

N. Floodplain: ☐ Yes ☐ No (A floodplain Development permit may also be required if the property is in the Floodplain)

O. Sediment Erosion Permit:

P. Setbacks (Applicable to the property)

Staff comments

Staff Signature: _____

Date: _____

PLAN SUBMISSION GUIDELINES
All Major Subdivisions must submit a preliminary plat for review and undergo a TRC meeting before submitting a final plat. Minor and Exempt Subdivisions may submit preliminary plat to be reviewed digitally before submitting final plats. Plans submitted for TRC Review must be submitted ten (10) days prior to the desired TRC meeting (TRC meetings may be scheduled for the 2nd & 4th Thursdays of each month). Submittals must be complete in order to be scheduled for review.
I have read, understood and completed the attached plan to the best of my knowledge and ability.



Alamance County

PLANNING DEPARTMENT

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Alamance County Planning Fee Schedule FY 2026-2027

<u>Site Plan & Subdivision Review</u>		<u>Heavy Industrial Development Ordinance</u>	
Review Officer Signature	\$25.00	Heavy Industrial Intent to Construct Permit	\$510.00
Site Plan Review	\$35.00	Heavy Industrial Operations Permit	\$60.00
Exempt Plat Review	\$60.00	Solar Energy System	\$510.00
Existing Non-conforming Private Road Determination	\$60.00	<u>Floodplain, Watershed & Streams</u>	
Minor Subdivision (Up to 14 lots)	\$ 160.00 + \$40 per lot	Watershed Stream Determination	\$60.00
Major Subdivision (15 or more lots)	\$200.00 + \$50.00 per lot	Floodplain Development Permit	\$110.00
Mobile Home / RV Park	\$200.00 + \$50.00 per lot	Watershed Protection Permit	\$110.00
Construction / Plan Review	\$160.00	<u>Maps</u>	
Technical Review Committee Submittal	\$160.00		
Resubmission of plans after 2 denials (each)	\$110.00	GIS Maps (8.5 x 11, Black & White)	\$0.15 per page
<u>Wireless Communication Facilities</u>		GIS Maps (8.5 x 11, Color)	\$0.50 per page
Wireless Communication Tower Application Fee	\$5,000.00	GIS Maps (11 x 17, Color)	\$1.00 per page
Collocation Permit	\$250.00	GIS Maps (18 x 24, Color)	\$5.00 per page
<u>Sexually Oriented Businesses</u>		GIS Maps (36 x 48, Color)	\$12.50 per page
Sexually Oriented Business Owner's License	\$510.00	Custom GIS Maps	\$25.00 per page
Owner's License-Renewal (Yearly)	\$260.00	<u>Copies</u>	
Sexually Oriented Business Manager's License	\$110.00	Map Copies (18 x 24, Black & White)	\$1.00 each
Manager's License-Renewal (Yearly)	\$60.00	Map Copies (18 x 24, Color)	\$2.50 each
<u>Misc. Items</u>		Map Copies (Larger than 18 x 24, Color)	\$5.00 each
Use Verification/Zoning Confirmation Letters	\$35.00	Any Ordinance (8.5 x 11)	\$5.00
Appeal of Administrative Decision	\$160.00		
Variance Applications	\$310.00		
Road Signs	\$350.00		