



Alamance County

Planning Department
1946 Martin Street
Burlington, NC 27217
Tel. (336) 570 4053

Technical Review Committee (TRC)

Who?

- All Commercial Business are required to go through TRC

When?

- Meetings are held on the 2nd and 4th Thursday of each month @ 9:30AM as needed.
- (Submittal Deadlines are the 1st and 3rd Monday of each month)

Where?

1946 Martin Street Burlington, NC 27217

What is TRC?

The Technical Review Committee (TRC) consists of Planning staff, representatives from the County Health Department, County Planning Board Liaison, County Soil and Water Conservation, NC Department of Transportation, NC Department of Environmental Quality, County Emergency Management, GIS representative for addressing, County Building Inspections Department, and County Fire Marshall.

The TRC reviews plans and plats for compliance with the provisions and intent of the Alamance County UDO and ensures compliance with other governmental requirements. Items reviewed may include, setbacks, minimum lot size, building height restrictions, Traffic Impact Analysis, operational setbacks, riparian buffers, regulated land uses, operations area, landscaping and screening, lighting plans, gating and fencing, groundwater study, signage, parking, road access, road type,

How to Start the TRC Process?

1. Contact the Alamance County Planning Office.
2. Fill out a TRC Application, these can be obtained in person at the Alamance County Planning Department.
3. Submit one (1) copy of construction plans for required street and utility improvements as prepared by an engineer registered in NC to the Subdivision Administrator.
4. Pay the TRC Fee of \$310.00 in person at the Planning office or by phone with cash, check, or card.

Contact Information

- **Terri Burns:** (336)570-4053 terri.burns@alamancecountync.gov
- **Jon Grace:** (336)570-4063 jonathan.grace@alamancecountync.gov



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2026 Technical Review Committee Calendar

Meetings are held on the 2nd and 4th Thursday of each month @ 9:30 AM.
Submittal Deadlines are the 1st and 3rd Monday of each month or 10 days prior if altered by a holiday.

Meeting Date	Submittal Deadline
January 8 th , 2026	12/29/2025
January 22 nd , 2026	1/12/2026
February 12 th , 2026	2/2/2026
February 26 th , 2026	2/16/2026
March 12 th , 2026	3/2/2026
March 26 th , 2026	3/16/2026
April 9 th , 2026	3/30/2026
April 23 rd , 2026	4/13/2026
May 14 th , 2026	5/4/2026
May 28 th , 2026	5/18/2026
June 11 th , 2026	6/1/2026
June 25 th , 2026	6/15/2026
July 9 th , 2026	6/29/2026
July 23 rd , 2026	7/13/2026
August 13 th , 2026	8/3/2026
August 27 th , 2026	8/17/2026
September 10 th , 2026	8/31/2026
September 24 th , 2026	9/14/2026
October 8 th , 2026	9/28/2026
October 22 nd , 2026	10/12/2026
November 12 th , 2026	11/2/2026
**November 30th, 2026	11/19/2026
December 10 th , 2026	11/30/2026
**December 29th, 2026	12/18/2026

****Dates will be altered due to county observed holidays.**